



ऑयल एंड नैचुरल गैस कार्पोरेशन
लिमिटेड

निगमित चिकित्सा सेवाएँ

दीनदयाल ऊर्जा भवन ५ नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-११००७०

OIL AND NATURAL GAS CORPORATION LIMITED

CORPORATE MEDICAL SERVICES

DEENDAYAL URJA BHAWAN 5, NELSON MANDELA MARG, VASANT KUNJ, NEW DELHI-110070

ONGC/CMS/AM/5/2018-19 dated 01.11.2018

From: GM-Chief Medical Services, Corporate Medical Services, ONGC, Delhi

To: All Medical Heads & In-Charges, ONGC

All Head/In charges HR/ER

Sub: Guidelines on Ayurveda Medical Facilities to ONGC Beneficiaries

A. Background

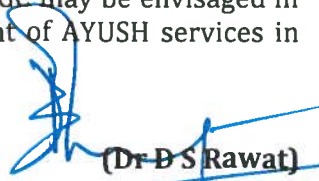
- I. ONGC Employees & their dependents are entitled to avail Ayurvedic consultation & treatment as per instructions in HR Manual dated 01.04.2003 Rule 3(e) of ONGC service Rules 1995 vide Cir.no.OM No. 16(30)/86-Welfare dated 10.04.1995. Whereas there are no defined in house guidelines/modalities for providing/facilitating such facility to our beneficiaries.
- II. Ayurveda Medical facilities are being provided to beneficiaries both for consultation & indoor treatment on reimbursement basis across the work centers but the practice followed is not uniform. The bills are usually being examined as per CSMA guidelines.
- III. Beneficiaries do demand to avail such treatment across the work centers especially in chronic diseases of respiratory, neurological, skin, joints & NCDs etc.
- IV. Ministry of AYUSH(Ayurveda, Yoga & Naturopathy, Unani, Siddha & Homeopathy) under GOI is promoting such type of treatment modalities in a very scientific manner due to rising trends of chronic diseases especially NCDs & related comorbidities.

B. Guidelines

- I. **OPD** Consultations from qualified Ayurveda Doctors having minimum qualification of BAMS may be permitted as follows:
 - Fixed rate reimbursement basis or as per actuals whichever is lower.
 - Rates may be fixed by local empanelment committee considering the prevailing trends & rates which will be valid for minimum three years.
- II. **In-patient** treatments, OPD procedures, Panchkarma therapy may be permitted as follows:
 - In CGHS empaneled / Government owned / Government Recognized / Arya Vaidya Sala Kottakkal (Hospitals or Centers or AYUSH Wellness Centers).
 - On re-imbursement basis only as per the latest applicable CGHS rates or Govt Approved rates or as per actuals whichever is applicable & lower.
 - List of diseases/disease conditions needing hospitalization, indicative therapies & likely duration of hospitalization shall be examined as per CGHS-CS (MA) guidelines only. (available on cghs.gov.in for reference whenever required)
 - List of CGHS empaneled hospitals/centers is available on cghs.gov.in for reference whenever required.
 - Any form of Surgical Treatment is not admissible, however may be permitted in case it is endorsed in CGHS-CS (MA) guidelines from time to time.

- III. Outstation Referrals will only be allowed if the desired facility and treatment is not available locally as certified by the Head Medical/ In charge medical.
- IV. **Medicines** - The list of medicines admissible as per the CS (MA) guidelines will be reimbursed and basis of re-imburement will be as per actuals in the bill certified by the beneficiary after verifying the rates. Subsequent to verification by beneficiary, the reimbursement shall follow the normal claim verifications and pre-audit requirements as provided for in the BDP. The prescriptions/bills shall always contain the composition of medicine to make the bill examination process easier.
- V. No Credit facility shall be permitted at any time
- VI. **Process Flow for facilitation for Ayurveda Treatment -**
- Patient approaches ONGC Doctor requesting to avail Ayurveda Consultation/Treatment. The reference will be given by the ONGC doctors (regular/contract) through HIS with an undertaking duly signed by the employee that he would not avail any other mode of treatment for the same ailment for which he is opting Ayurveda Treatment.
 - Patient will have to come back to ONGC Doctor if the Empaneled Ayurveda Doctor advises some procedure or In patient treatment for his ailment.
 - Then the patient will be permitted to avail the advised treatment In CGHS empaneled / Government owned / Government Recognized / Arya Vaidya Sala Kottakkal (Hospitals or Centers or AYUSH Wellness Centers) in his area or vicinity at the nearest location as per the choice of the patient.
 - Patient will claim reimbursement separately for such treatment through webice for the expenditure incurred on account of Medicines/treatment i.e. the claim shall not be clubbed with allopathy claims.
 - The reimbursement will be made solely for the treatment & procedures admissible in CGHS as per the CGHS rates or Govt Approved rates or as per actuals whichever is applicable & lower.
 - The cost of medicines will be duly certified by the beneficiary after verifying the rates.
 - The medical reimbursement claims in regards to Ayurveda treatment shall be examined by HR associated with Medical Sections in consultation with ONGC Doctors wherever required.
 - Then the bills will be sent to HR & Finance for final settlement.
 - All the reimbursement claims shall be supported by proper prescription, discharge summary, hospitalization, procedure & medicine bills etc.
- VII. Subsequently creation of AYUSH wellness centers as per National Ayush Mission [NAM] Ministry of Ayush Government of India under the banner of ONGC may be envisaged in house based upon the feedback of beneficiaries & development of AYUSH services in India.

Note: Hard copies not being circulated. Pl download from OR.Net


 (Dr. D. S. Rawat)
 GM-CMS 11/01/2018
 डॉ. डी. एस. रावत
 महाप्रबन्धक / प्रमुख (चि.सेवायें)